

TASK 29 PROGRAMME MANAGEMENT MEETING 17th June 2010. Hadeland, Norway.

AGENDA

Those expected: Sebastian Elbe (Germany)
 Erik Hohle (Norway)
 Anders Lunnan (Norway)
 Bill White (Canada)
 Julije Donac (Croatia)
 Keith Richards (UK)

SESSION (12.00 – 16.00)

1. Welcome from the chair (Keith Richards & Julije Domac), apologies and any introductions.

This meeting represents the first meeting under the new Triennium period for the Task.

Welcome to new participation from Germany.

Agreement of the agenda

2. Minutes from the Cavtat, Croatia meeting (October 2009) and matters arising

Task participation: Austria may still be willing to rejoin subject to identifying a reasonable partner according to Josef Spitzer (Austrian EXCO member). Thomas Loibnegger from

- Case studies remaining: one each from Canada and Norway. An overview paper.
- Multi-task events
- Educational website expansion?

Annex 2 contains a complete actions list.

3. Programme for this Triennium (2010 – 2012)

SCHEDULE AND MILESTONES

The programme for the three years ahead was reviewed at Cavtat and will be finally considered and agreed, given the change of a number of countries and perhaps priorities.

The programme is set out below. A key ‘anchor’ in the programme is the series of meetings that should revolve around participants. These meetings are seen as a major opportunity to address a particular matter of socio-economic significance for the host. Each should be used

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as a catalyst to generate a workshop or conference associated with a Task management meeting.

Additional to this will be including other relevant tasks and also participating in multi-Task initiatives as directed by either the EXCO or the Technical Coordinator. Meetings were reviewed by the previous TC (see annex 1).

The team should:

- 1. Review our programme below and agree any changes.**
- 2. Consider where other Tasks might be invited.**
- 3. Consider where Task 29 should get involved with other Task initiatives.**
- 4. Consider special topics for seeking strategic funds (Annex 3 budget details)**

TASK 29 PROGRAMME

2010 - case study overview (Julije Domac to lead)

- produce a paper for scientific journal based on case study review (Clifford Guest to lead)
- selection and commissioning of scientific and industry experts
- establishing mechanisms for co-operation with related Tasks
- participation in a major international scientific or industry based event (this may be linked to other Tasks – to be explored through the TC)
- Educational website update and expansion as set out above
- Task 29 information web site updating
- issue a poster based on local/ regional aspects
- *Expert meeting/ workshop 1 in June (invited participation) on local/ regional issues and dissemination issues in southern Norway. Central actors would then be the Energy Farm and researchers from The Norwegian Bioenergy Research Center at Aas. Partners will provide papers looking at similar local/ regional matters and the effectiveness of current strategies particularly looking at heat (rather than electricity). Proceedings may be produced e.g. on a CD.*
- Organise a meeting in Germany to meet with the new partner to examine the programme
- EXCO meeting in the UK (October 2010), possibilities for a seminar on socio-economics/ WISDOM model
- Task brochure to be updated and reissued

2011 - publication of 1st workshop proceedings (Norway)

- **Seminar/ workshop 2 on Biomass WISDOM modeling (Peru pilot study) together with UNIDO/FAO in Croatia**
- concept and content planning for a Task 29 paper on Entrepreneurship ‘models’ for competitive biomass supply
- mid-Task assessment and, if necessary, re-orientation
- publication of a paper in a recognised scientific journal
- participation in a major international scientific event
- **Workshop 3 Theme: Bioenergy as a solution to fuel poverty in developed**

nations, co-organised together with Local Government and Social Housing Providers in the UK (SE Region of England)

- Task 29 information web site updating

2012 - publication of 2nd & 3rd workshop/ seminar proceedings

- participation in a major international scientific event
- final work by scientific experts on issues
- **Workshop 4 to be hosted in Canada. Theme possibly focused on activity in Ontario.**
- Educational website maintenance
- **Workshop 5 to be agreed preferably in Germany.**
- Task 29 information web site updating
- summary document, final Task report

4. Information dissemination

This topic was discussed in Cavtat and it was agreed that we could be more effective. Suggestions included inviting members of the media to assist. Perhaps we can assist the TC with the IEA Bioenergy communications strategy?

Julije Domac also suggested that a Task logo should be created to help with the identity/ profile raising. Ideas are to be circulated.

5. Participation in the next EXCO meeting (extract from EXCO minutes)

ExCo66, York, United Kingdom: Howes on behalf of Power, confirmed that ExCo66 would be held on 12-14 October in York, UK. She said York has very good rail connections with London and Manchester. The venue will be the new Cedar Court Grand Hotel and Spa in the centre of York. They have secured a very good rate for ExCo Members. The plan is to hold the workshop on Tuesday 12 October, the ExCo business meeting on Wednesday 13 October and the morning of Thursday 14 October. A study tour will take place on the afternoon of Thursday, potentially to the Drax biomass co-firing plant.

Keith Richards is investigating the detail of the meeting.

**Keith Richards & Julije Domac
Task Leader & Associate Task Leader**

Annex 1: Schedule of Task Meetings (TC list, Art Wellinger)

Quarter	Date	Task	Topic	Where?
Q2 2010	17 - 18th June	29	Regional and dissemination issues plus Task meeting	Aas, Norway
Q3 2010	TBA	29	Technology Diffusion and Social Dimensions event plus Task meeting	Germany
Q1 2011		29	Biomass in Global economy (with UNIDO/FAO) event plus Task meeting	Croatia
Q3 2011		29	Social housing, alleviating fuel poverty through use of bioenergy plus Task meeting	SE Region, UK
Q1 2012		29	Conference plus Task meeting	Ontario, Canada
Q3 2012		29	Task meeting & event (TBA)	?
Q2 2010	4-5 May 2010	32	Task Meeting and Challenging Fuels workshop	EU Bioenergy Conference, Lyon
Q3 2010	TBA	32	Task Meeting and small scale chp technology workshop	Denmark
Q1 2011		32	Task Meeting - large scale handling of biomass (with Task 40\) including torrefaction (possible tie up with Task 36 too)	Graz
Q1 2011		32	Aerosols and Biomass Combustion (possibly with Task 36)	Graz
Q2 2011		32	RDF Processing Options - Together with MSW task!	
Q3 2011		32	Torrefied Fuels	

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Q3 2011		32	Large scale fuel supply	
Q1 2012		32	Task Meeting	
Q1 2012		32	Challenging fuels in domestic and industrial scale combustion devices	
Q3 2012		32	Task Meeting	
Q3 2012		32	Low Emission Woodstoves	
Q2 2010	15-19 May 2010	33	Task Meeting	Karlsruhe, Germany
TBA		33	2 Gen Biofuels (+39 etc)	
TBA		33	BMG , Related Bioenergy and Chemicals Production	
TBA		33	Advances in Gas Clean up for BMG	
TBA		33	Protocols for Characterisation of Synthesis Gas for BTL	
TBA		33	Gasifiers Feeders Handling Variable Property Feedstocks	
TBA		33	Waste and RDF Gasification (+36?)	
TBA		33	Embedded Generation in Forest Industries and integration with Chem process and refineries industries	
TBA		33	Sustainability and Social Responsibility Issues for BMG (+ T 38?)	

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TBA		33	HSE Issues for Small Scale Gasification	
TBA		33	Collaborative RD and D for Innovation in Market Development for BMG	
Q2 2010	18-21 April	34	Task Meeting and Workshop - Pyrolysis based biorefinery	VTT Finland
Q3 2010	TBA	34	Task Meeting and Workshop	Profagus and PYTEC, ??
Q1 2011		34	Task Meeting and Workshop	
Q3 2011		34	Task Meeting and Workshop	PNNL, USA
Q2 2012	May	34	Task Meeting and Workshop	TBA
Q4 2012	Oct-09	34	Task Meeting and Reports form Task Groups	
Q2 2010	26 -28 May	36	Task Meeting and Workshop	Trondheim, Norway
Q4 2010	October	36	Task Meeting and Workshop	Italy/France
Q1 2011		36	Task Meeting and Workshop	Canada or NL
Q3 2011		36	Task Meeting and Workshop	France
Q1 2012		36	Task Meeting and Workshop	Germany
Q3 2012		36	Task Meeting and Workshop	UK

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Q2 2010	21-23 May 2010	37	Task Meeting and Workshop	Copenhagen, Denmark
Q4 2010	October	37	Task Meeting and Workshop	NL
Q1 2011		37	Task Meeting and Workshop	
Q3 2011		37	Task Meeting and Workshop	
Q1 2012		37	Task Meeting and Workshop	
Q3 2012		37	Task Meeting and Workshop	
Q1 2010	08-12 March	38	Greenhouse gas emissions from bioenergy systems: impacts of timing, issues of responsibility	Brussels Belgium
Q4 2010	TBA	38	Discussion	Graz
Q1 2011	TBA	38	Task Meeting	
Q4 2011	TBA	38	Discussion	Graz
Q1 2012	TBA	38	Task Meeting and Workshop	
Q4 2012	TBA	38	Discussion	Graz
Q1 2010	19-20 January 2010	39	Task Meeting	Cambridge, UK
Q2 2010	19-22 April	39	Planning Session	Clearwater, USA

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Q4 2010	8-10 December	39	Special/technical session	Sydney Australia
Q2 2011	2-5 may 2011	39	Planning/Special session	Seattle, USA
Q2 2011	Jun-11	39	Task Meeting and Workshop	Sao Paolo, Brazil
Q3 2011	Sep-11	39	Technical Session	Graz, Austria
Q2 2012	May-12	39	Planning/technical Session	Copenhagen, Denmark
Q2 2012	May-12	39	Task Meeting and Symposium	
Q3 2012	23-26 August	39	Task Meeting and Workshop	Vancouver, Canada
Q1 2010	9-10 March	40	Task Planning Meeting	Rotterdam,NL
Q1 2010	10-12 March	40	Half day workshop on biomass certification, and contributions to the "Biomass Power and Trade"conference, see http://www.cmtevents.com/aboutevent.aspx?ev=100306&	Rotterdam, NL
Q2 2010		40	Forecasting International Markets	Austria
Q3 2010		40	Mapping New Market Demands for Biomass particularly for 2 Gen Biofuels and Biochemicals (+T39 and 42)	
Q4 2010		40	Technology and Logistics	Italy
Q4 2010		40	Task Meeting and potentially wokshop (with Task 38?)	

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Q1 2011		40	Joint Task Meeting on Securing Energy Supplies	
Q3 2011		40	Barriers and Opportunities to Trade (+ UNCTAD, UNIDO etc)	
Q4 2011		40	Certification of Sustainable Biomass Production, Markets and Trade (+GBEP, WTO, UNEP Roundtables etc)	
Q1 2012		40	Industry Workshop on Risks and Opportunities for Investment in Energy Production in various Regions	
Q2 2010		42	Task Meeting and Stakeholder Workshop	
Q4 2010		42	Task Meeting and Stakeholder Workshop	
Q2 2011		42	Biofuel Biorefinery (plus T33 and T39)	
Q3 2011		42	Product Driven Biorefineries	
Q2 2012		42	Biorefinery Sustainability Assessment (+Tasks 29 and 38)	
Q4 2012		42	Task Meeting and Stakeholder Workshop	
Q1 2010	February 16-17	43	Task Planning Meeting	Goteberg,Sweden
Q2 2010	31May - 4 June 2010	43	Joint LTSP – IEA Task 43 workshop.Tentative focus is approaches, indicators, etc for assessing long term sustainability for forestry and agriculture	Kamloops BC, Canada
Q2 2010	25-27 May 2010	43	Side meeting in association with Worrlid Bioenergy Conference	Sweden

Annex 2: List of previous Task actions

	Actions	Nominated	Timing (latest)
1	Production of a case study (Ireland)	Clifford Guest	End Dec 2009
2	Production of a case study (Canada)	Bill White	End Dec 2009
3	Production of a case study (Norway)	Erik Hohle	End Dec 2009
4	Review of case studies and the Production of a case study overview suitable for publication	Julije Domac & Clifford Guest	June 2010
5.	Follow up Canada EXCO member interest in using the WISDOM model for Ontario	Bill White	End Dec 2009
6.	Investigate local Austrian interest in Task 29 , followed by discussions with Austria EXCO member interest in rejoining the Task	Keith Richards & Julije Domac	June 2010 (next EXCO meeting)
7.	Discuss further multi-task events and possible EXCO seminar (UK October 2010) on socio-economics/ WISDOM Peru pilot with Adam Brown and Kieran Power (UK EXCO member)	Keith Richards	End Dec 2009
8.	Discuss hosting Technology reports for the Agreement with Adam Brown	Keith Richards	End Dec 2009
9.	Task 32 Pellet handbook contribution needs finalisation	Julije Domac	End Dec 2009
10.	Marketing tools and deliverables (e.g. poster, creation of a Task logo, update of Task brochure and a video illustrating biomass use) are to be reviewed and recommendations brought to the next management meeting	Julije Domac	June 2010
11.	Task budget review	Keith Richards & Julije Domac	End Dec 2009
12.	Organisation of Workshop 1 in southern Norway.	Erik Hohle	End Dec 2009 (First notice)
13.	Meeting to be held with new German partner	Keith Richards & Julije Domac	May 2010
14.	Update on Peru pilot study (WISDOM) to be made to next meeting	Julije Domac	June 2010
15.	Information dissemination to be discussed with Adam Brown	Keith Richards	End Dec 2010

Annex 3: 2010 Strategic funds (extract from last EXCO)

The Secretary outlined the calculations for the Strategic Funds that will be generated from the 2010 Task contributions. These funds will be added to the pool of Strategic Funds available for ExCo approved projects and the TC budget for 2010.

Task	Total Contributions in 2010 #	10% of 2010 Contribution withheld	TC Component	Task Component
29	70,000	7,000	1,750.00	5,250.00
32	195,000	19,500	4,875.00	14,625.00
33	150,000	15,000	3,750.00	11,250.00
34	100,000	10,000	2,500.00	7,500.00
36	107,240	10,724	2,681.00	8,043.00
38	130,500	13,050	3,262.50	9,787.50
39	240,000	24,000	6,000.00	18,000.00
40	221,000	22,100	5,525.00	16,575.00
41(3)*	0	0	0.00	0.00
42	195,000	19,500	4,875.00	14,625.00
43	195,000	19,500	4,875.00	14,625.00
Total	1,813,740	181,374	45,344	136,030

Includes Korea's participation in Task 39.

* No Strategic Funds withheld from Task 41, Project 3.